

INSTRUCTIONS FOR IMMEDIATE RELATIVE IMMIGRANT VISAS

The Embassy has received an approved immigrant visa petition of which you are the beneficiary. Please follow these instructions in a timely manner:

If you are a Korean national and have resided in a foreign country (except U.S.) for at least one year after the age of 16, complete and submit the enclosed Form OF-230, Part I, now. If you have never resided outside of Korea, you may bring the completed form with you to your scheduled interview. If your nationality is not Korean but you reside in Korea, please submit OF-230, Part I, now.

VISA INTERVIEW APPOINTMENT

When you have gathered all the documents listed below you may request a visa appointment by completing and returning page 1 of this form together with a photocopy of the identity page of the passport for each applicant OR by calling:

(02) 397-4387 family names beginning with A through KIM;
(02) 397-4581 family names beginning with KIMA through Z.

Bring the following with you for your interview at the Embassy:

1. Valid passport or travel document (Korean citizens must have a Korean emigration passport).
2. Completed visa application form OF-230.
3. Family Census Register issued within the last year (with full English translation).
4. Medical Report and chest X-Ray (unopened).
5. Affidavit of Support executed by the petitioner.
6. Two (2) color photographs per specifications attached.
7. Notarized copy of your marriage record.
8. IRS Form 9003.
9. Police Certificates (see instructions below).
10. Previous passports.

KOREAN EMIGRATION PASSPORT

You may obtain a Korean emigration passport from the Ministry of Foreign Affairs, Overseas Residents and Immigration Division, Room 403, Daehan Jae-Boheom Building, 80 Susong-Dong, Jongro-Gu, Seoul, or the Korean consulate nearest your residence overseas. If you wish, you may use the services of an emigration corporation to help you obtain an emigration passport.

POLICE CERTIFICATE

Submit a police certificate from your country of nationality and your country of current residence, except the United States, if your residence there occurred after the age of 16 and was in excess of six months. Police certificates are not required from other countries of residence unless your residence was in excess of one year after attaining the age of 16.

The Korean National Police Certificate (KNPC) will not be issued to individuals. Submit your application to the Embassy now and we will obtain it for you. Korean nationals residing in Korea must submit the enclosed set of application forms, including two SEO-11s, one Korean form together with three photographs, and one copy each of their Family Census Register (FCR) (Hojeokdeungbon) and Residence Register (Jumindeungnok Deungbon) issued within the last three months. Koreans living outside of Korea need to submit two SEO-11s with two photographs, a copy of their FCR, and a photocopy of their passport identity page. Other nationals must submit two SEO-11s with photographs and a photocopy of their passport identity page. Please Note: You should submit SEO-11s to the Embassy as soon as possible after you receive this packet of application documents.

PAYMENT

You must be prepared to pay in cash (dollars or Won) a total fee of \$325 for each visa (\$260.00 for the application fee and \$65.00 for the issuance fee). A visa is required for each person emigrating, regardless of age. If the visa is denied, the

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application fee of \$260.00 CANNOT be refunded. Korean emigration passports cost 37,500 Won; the medical examination fee is 120,000 Won for adults, and 80,000 Won for those under 15. Fees for any required vaccinations are NOT included in the examination fee.

MEDICAL EXAM

To arrange a medical exam, contact one of the hospitals below:

Seoul:

St. Mary's Hospital (Tel: 02-3779-1521)
#62, Yeouido-Dong, Youngdeungpo-Ku, Seoul

Severance Hospital (Tel: 02-361-6541/2)
#134, Shinchon-Dong, Seodaemun-Ku, Seoul

Seoul Adventist Hospital (Tel: 02-2210-3511)
29-1, Hwikyung-Dong, Dongdaemun-Ku, Seoul

Pusan:

Maryknoll Hospital (Tel: 051-461-2290)
#12, 4-Ga, Daechong-Dong, Jung-Ku, Pusan

Wallace Memorial Baptist Hospital (Tel: 051-580-1313)
#374-75 Namsan-Dong, Keumjeong-Ku, Pusan

You must take with you to the hospital your passport, one passport size photograph, AND THE PHOTOGRAPH NEGATIVE. The hospital will give the medical report to you in a large sealed envelope (DO NOT OPEN THE ENVELOPE). The medical report is valid for one year.

DUPLICATES

Although only one copy of these documents is required, you may wish to obtain duplicates in case the originals are lost or damaged.

A DAY AT THE EMBASSY

Every effort will be made to process your visa on the day of your appointment, but we CANNOT guarantee same day service. DO NOT make travel arrangement until you have your visa in hand. Expect a wait of from four to six hours for processing to be completed.

WARNING

FAILURE TO OBTAIN YOUR VISA WITHIN TWO YEARS OF YOUR PACKET 3 DATE WILL RESULT IN THE PERMANENT TERMINATION OF YOUR CASE PURSUANT TO SECTION 203(g) OF THE IMMIGRATION AND NATIONALITY ACT.

REPORT ANY CHANGE IN YOUR ADDRESS PROMPTLY TO THE EMBASSY.

DO NOT MAKE ARRANGEMENTS TO DEPART KOREA, DISPOSE OF YOUR PROPERTY, GIVE UP YOUR JOB, OR SELL YOUR BUSINESS UNTIL AFTER A VISA HAS BEEN ISSUED TO YOU.

Enclosures:

1. Form SEO-11, Police Clearance Forms (2)
2. Form OF-230, Part I & II - Visa Application Form (1)
3. Form SEO-97, Supplement to Form OF-230 (1)
4. Affidavit of Support Form (1)
5. IRS Form 9003 (1)
6. Form SEO-34, Instructions on Conditional Permanent Residence Status (1)

Consular Section
Seoul, Korea

IMPORTANT: After you have complied in full with the instructions contained in pages 2 and 3 of form SEO-31, you may request a visa appointment by completing and returning page 1 of this form together with a photocopy of the identity page of the passport for each applicant OR by calling:

- (02) 397-4387 family names beginning with A through KIM;
(02) 397-4581 family names beginning with KIMA through Z.
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To: American Embassy
Consular Section, Immigrant Visa Branch
82 Sejong-ro, Jongro-ku, Seoul 110-050

I have in my possession and am prepared to present all of the documents listed in the attached form which apply to me. Photocopies of the identity pages of the emigration passports for all family members traveling are enclosed with this statement.

I fully realize that I should not give up my job or business, not dispose of property, and not make any final travel arrangements until a visa is actually issued to me.

Because I have all the necessary documents, I would like to make an appointment for my visa application interview as soon as possible.

I intend to apply:

- () 1. Alone.
- () 2. Together with my minor children. (Print given names of each child who will accompany you.)

(NAME OF PRINCIPAL APPLICANT AND CASE NUMBER)

(SIGNATURE)

Consular Section
Seoul, Korea

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